System Requirements

The minimum system requirements for operation of the Annual Report System are as follows. Note that if you are buying a new system, the recommended system has changed.

Minimum System Requirements:

- **A Pentium II 200 MHz or higher personal computer**.

- **At least 32 MB of memory** (64 MB or more is strongly recommended).
  Note that network software and other programs which are started and remain running in the background on your machine will use a significant portion of memory, and may require more than 32 MB of memory for successful operation of the Annual Report System.

- **Microsoft Windows 95/98/NT 4.0 or higher**.
  The Annual Report System will not run in a 16-bit Windows 3.1 environment; a 32-bit operating system is required.

- **A minimum of 60 MB free hard disk space**.
  This is free space *after* the operating system has been installed, and will be used for installation of the system and storage of annual report data.

- **A 15-inch monitor with a resolution set at least at 800 x 600 pixels**. (17" or 19" is strongly recommended.) Monitors which are set at 640 x 480 pixels may not display all of the fields needed for input and make it difficult to complete the Annual Report

- **Internet Web access**.
  This is required for downloading system software and upgrades.

- **Internet E-mail account**.
  This is required for rapid communication of enhancements, special instructions and filing your Annual Report. E-mail capable of sending attached files will be used to quickly and easily file your Annual Report with the PSC. E-mail capable of receiving attached program files is recommended for quicker response and provision of fixes to reported problems.

- An HP-compatible laser-jet or ink-jet printer with at least 300 dpi resolution. Although annual reports are filed electronically, printed copies of the report may be used to verify the information entered into the Annual Report program.

- A high-density (1.44 MB) disk drive and CD ROM drive come standard on most computers. Although they are not required for this program they may be useful or necessary for other programs.

Recommended System:

The recommended system is based on systems that are easily available and affordable at most computer retailers. The more powerful the system, the faster it will run and the longer it should serve your needs.

- **A Pentium III or IV 400 MHz** processor or faster (new retail systems typically come with 400 MHz – 500 MHz processors). The system will run faster and more reliably with a

more powerful Central Processing Unit. The Windows operating system will also run much more efficiently in this environment than with the slower processor.

- **64 MB or more Random Access Memory (RAM).** More memory allows programs to run faster and minimizes the chance that the Annual Report System will interfere with or be interfered with by operation of other programs on your system.

- **Microsoft Windows 2000 or Windows XP or higher**.

- **Microsoft Access 2000**. This software will be used to review and edit data as needed.

- **60 MB free hard disk space**. New systems typically come with hard drives that are at least 4.3 GB; depending on your other needs, this should easily provide enough free space.

- **An HP laser-jet or ink-jet printer with 600 dpi resolution**. The Annual Report System is developed with this standard in mind. Other printers less than 600 dpi may produce grainy output and may give unpredictable results.

- **A 15-inch monitor with a resolution set at least at 800 x 600 pixels**. If you are concerned that operating at this resolution will be difficult to read, you may want to consider a 17 or 19-inch monitor.

- **Internet Web access**.

- **Internet e-mail account**.

Notes

The minimum system requirements are identified for those utilities which already have equipment in place and are trying to determine if the Annual Report System will operate on their existing computer(s). If the utility is purchasing new equipment, it is strongly recommended that the recommended system requirements be used rather than the minimums.

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